

# NPO Manager Database

**A Comprehensive Contact Management System for Non-Profits**



## Key Features

NPO Manager is more than a database—it is an organizational tool designed to help non-profit organizations manage their contacts, track participant attendance and outcomes as well as print out needed reports with just a few clicks

- Maintain over 40 fields of information about all agency contacts including: relationship to agency, key demographics, participation history, interests, donations, memberships and more
- Set up programs and activities with intended *outcomes* for participants. Easily track attendance for participants by activity and attendance date.
- Quickly generate the reports needed to satisfy agency funding requirements, including:
  - CDBG Direct Benefit Status Reports (CDA-35)
  - United Way Client Characteristics Report
  - Project Activity Reports for Block Grant and Safe & Sound funded programs
- Create mailing lists, labels, envelopes and letters through the custom report generator

## System Requirements

- 500 MHz PC computer with minimum 128 MB RAM & 100 MB hard drive space
- Microsoft Office Professional 2000 or XP including Access, Excel and Word



Database Solutions for  
Non-Profits and Schools

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